

Creating New Routes, Flight Schedules & Allocating Inventory for Flights

1

(1) Open OPERATIONS / FLIGHT MANAGEMENT / ROUTES
(2) Click ADD

2

(1) Enter ROUT NUMBER (i.e. the flight number)
(2) Select the FORM & TO DATES for the new route

3

Select the AIRCRAFT TYPE, DAY OF WEEK,
FREQUENCY, click OK & the ADD

4

Select DEPARTURE & ARRIVAL TIMES,
repeat as necessary for multi-leg flights & SAVE

5

(1) Click the BUILD SCHEDULE button
(2) Apply the ALLOCATION TEMPLATE to complete
the route and flight schedule

6

Check the seat allocations by viewing
Operations / Seat Allocations

7

Select the DATE RANGE for the new route /
flight schedule

8

Select the NEW FLIGHT NUMBER &
MODIFY ALLOCATIONS: Class of service, agency
(always public), & booking codes (always added)

9

ROLL FORWARD all allocations

10

Process complete: FLIGHT IS READY FOR SALE