



Creating a New Airport

1

- (1) Open UTILITIES / CORE ITEMS / TIME ZONES
- (2) Check for the TIME ZONE & add if it doesn't exist

Open UTILITIES / CORE ITEMS / AIRPORT

2

3

Enter AIRPORT INFORMATION (i.e. airport code, name, time zone, and latitude & longitude)

Set AIRPORT VISIBILITY (always check it, even through it should be automatic)

4

5

Click SAVE & CLOSE